



EMPLOYMENT APPLICATION



Last Name: _____ First Name: _____ Middle: _____

Current Address: _____ How long? _____
Number Street Apt. # City State Zip

(If above address less than five years, please list all previous addresses below)

Previous Address: _____ How long? _____
Number Street Apt. # City State Zip

_____ How long? _____
Number Street Apt. # City State Zip

Home Phone: _____ Cell Phone: _____ Email: _____



Jacmar is an Equal Opportunity Employer and does not discriminate on the basis of race, color, sex (including pregnancy, childbirth, breastfeeding and related medical conditions), gender (including gender identity and expression), religious creed (including religious dress and grooming practices), protected genetic information, citizenship, marital status, age, national origin or ancestry, physical or mental disability, medical condition, military or veteran status, sexual orientation, or any other consideration made unlawful by federal, state or local laws. *Jacmar* provides reasonable accommodations to qualified individuals with disabilities in accordance with the Americans With Disabilities Act and applicable state or local law. If you require assistance or a reasonable accommodation in completing these application materials or any aspect of the application process, please contact Human Resources at 626.430.9082 ext. 3344.

In addition, all offers of employment are conditioned upon successful completion of a pre-employment drug screening test.

Position Desired: _____ Salary Desired: _____ Are you 18 years or older? YES NO

How did you hear about *Jacmar*? Friend Relative Newspaper Internet Walk-in Employee Referral Other _____

If you checked "Employee Referral" above, please provide the following information: Name of Employee of *Jacmar* or *Jacmar* Affiliate Who Referred You: _____ Location: _____

Can you perform essential the essential functions of the job for which you are applying with or without reasonable accommodations? YES NO

If you need an accommodation, please contact Human Resources at 626.430.9082 ext. 3344.

If offered employment, can you provide verification of your legal right to work in the United States? YES NO

Date Available to start:

Hours Available:	Mon	Tues	Weds	Thur	Fri	Sat	Sun
From:	AM PM	AM PM	AM PM	AM PM	AM PM	AM PM	AM PM
To:	AM PM	AM PM	AM PM	AM PM	AM PM	AM PM	AM PM

Are you willing to be tested for illegal drug use prior to beginning work if *Jacmar* offers you a job? YES NO



EDUCATION

INSTITUTION	Name/Address School Attended	Years Completed	Graduate YES/ NO	Degree/Diploma/Certificate
High School				<input type="checkbox"/> Diploma <input type="checkbox"/> G.E.D.
College/University				Major: _____ <input type="checkbox"/> Bachelors <input type="checkbox"/> Masters <input type="checkbox"/> PhD
Vocational/Business				<input type="checkbox"/> Certificate _____

EMPLOYMENT HISTORY

Employer Name City/State/Phone	Position/Dates of Employment	Supervisor's Name/Phone	Reason for leaving
	Position: FROM: TO:		
	Position: FROM: TO:		
	Position: FROM: TO:		
	Position: FROM: TO:		

Have you worked under any different name(s)? NO If YES, please print name(s): _____

May Jacmar contact your current employer? YES NO

Have you ever applied for a job with Jacmar or any of its affiliates? YES NO

If, YES When _____ Position _____ Location _____

Have you ever worked for Jacmar or any of its affiliates? YES NO

If, YES When _____ Position _____ Location _____

Do you have any friends or relatives working for Jacmar or any of its affiliates? If, YES, please complete below.

Name _____ Relationship _____ Location _____

BUSINESS REFERENCES

(Business or Education referrals only, please do not include friends or relatives).

Name: _____

School/Company Name _____

Title _____

Phone: _____

Name: _____

School/Company Name _____

Title _____

Phone: _____

SKILLS/ACTIVITIES

In answering the questions in this section, you may exclude those answers that indicate race, creed, sex, marital status, age, color, national origin, mental/physical disability, or any other characteristic protected by applicable federal, state, or local law.

What other languages do you speak? Language(s) _____
 Fluent Translate Read Write Speak

Volunteer/Extracurricular/Sports Activities _____

Licenses/Certificates: _____

CERTIFICATION

APPLICANT'S CERTIFICATION AND AGREEMENT - PLEASE READ CAREFULLY

- I hereby certify that all of the Information provided in this Application for Employment form is true and correct to the best of my knowledge. I understand that my statements will be relied upon by Jacmar in considering me for employment. I agree to have all of my statements checked by Jacmar unless I have indicated to the contrary. I authorize the other employers listed above to provide Jacmar any and all information concerning my employment and any other pertinent information that they may have. Further, I release all parties and persons from any and all liability for any damages that may result from furnishing such information to Jacmar as well as from the use or disclosure of such information by Jacmar or any of its agents, employees, or representatives. I understand that any misrepresentation, falsification, or material omission of information on this application may result in my failure to receive an offer or, if I am hired, my dismissal from employment.
- I agree that any claims arising out of or relating to my application for employment, employment, or termination of employment with Jacmar shall be resolved without a jury, and I hereby waive any right to a jury trial for any and all such claims, as set forth by the Arbitration Agreement that I signed, which is incorporated by reference.
- I understand that Jacmar has the right to search anything on its premises, including computers, desks, lockers, handbags, briefcases and automobiles, in accordance with applicable law.
- I understand and agree that if I am hired, my employment with Jacmar will be at-will, which means that Jacmar can modify or terminate my employment relationship at any time, for any reason or no reason, and with or without notice.
- I understand and agree that if I am hired, Jacmar, in its sole and absolute discretion, may at any time change its policies as well as my duties, position, hours, compensation and working conditions. However, I understand that the at-will and waiver of jury trial policies cannot be modified except in a written agreement signed by the President of Jacmar and me expressly stating that the policy is being modified.
- I also understand that all offers of employment are conditioned upon the receipt of satisfactory proof of my identity and legal authority to work in the U.S. Offers of employment are also conditioned on Jacmar's receipt of satisfactory results of reference checks, background investigations and post-offer drug tests.

SIGNATURE _____ **DATE** _____